**About Lead Scotland**

Lead Scotland is a charity that seeks to empower disabled people and carers and those who experience exclusion to improve their lives through learning. At a local level we talk to people about their ambitions and co-create a plan which matches their motivation to learn, such as getting a job, becoming a volunteer or active citizen, improving family life, becoming more independent and being able to access services. Each learner has a tailored and unique service from Lead which might involve volunteer support or the loan of a digital device. At a national level, we provide information and advice on the full range of post-school learning and training opportunities, as well as influencing and informing policy development.

**Lead Scotland Vision**

Our vision is of a fair society where disabled people and carers have an equal opportunity to learn, participate and achieve their potential.

**Lead Scotland Mission**

To influence change and provide personalised learning, befriending, advice and information services.

**Strategic Goals for 2020 to 2023**

1. Increase the number of people engaged and progressing in our learning & befriending services per year from 382 to 1,000 by 2023.
2. Increase the number of disabled people and carers actively participating within communities per year from 150 to 200, by 2023.
3. Extend our learning and helpline services from 22 to 32 local authority areas across Scotland by 2023
4. Increase our unrestricted funding from £42,000 per year to £60,000 by 2023

**Our values**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| * Equality
 | * Integrity
 | * Openness
 | * Mutual respect
 | * Kindness
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**Context**

Lead Scotland operates in the context of a competitive marketplace for educational delivery services and support for disabled people and carers. The organisation is recognised as a leader in the delivery of formal, non-formal and informal learning and is active in developing new services and products to retain this position. As a charity and company limited by guarantee in the current financial climate, Lead Scotland has to be responsive to opportunity, alive to the financial pressures of the external environment and ready to act quickly and decisively to changes as, or before, they occur. The Multi-Project Officer supports the national team in facilitating project delivery to place Lead Scotland at the heart of person-centred education provision in Scotland. This involves working in harmony with funders’ requirements and in line with Lead Scotland’s values and responsibilities.

**About the Learning and Development Officer role**

Within the scope of responsibilities for this role and the approach described above, applicants should note the following key dimensions:

**Build Back Digital Project (National)**

The purpose of the project is to provide a range of advanced digital learning opportunities for disabled people, carers, and practitioners who in turn become more digitally agile, confident, and skilled to work in online spaces.

You will be responsible, guided by your manager, for remotely delivering tutor/assessor facilitated learning opportunities, one to one and in groups to build confidence and encourage face to face peer learning. The approach will include:

* Formal learning in groups, (average 5 people per online group).
* Non-formal learning in groups, (average 10 people per online group).
* Other digital skills learning opportunities, (likely one to one remote):

This aspect of the role is designed to take 2.5 days per week.

**Employability Project (Aberdeenshire)**

Our target audience for this project are young disabled people and carers aged 16-24. Our participants have one or more of the following barriers: Disabled, living in a rural location, mental health challenges or multiple barriers and require dedicated support to move towards a positive destination or to progress in their ability to engage with the world of work and skills development. Our activities support people to achieve their potential by developing key core skills including literacy, numeracy, communication, digital skills and improving qualification profiles. You will be responsible for driving additional engagement with participants by securing referrals from across Aberdeenshire and building our capacity for online delivery.

This aspect of the role is designed to take 1.5 days per week.

**Adult Learning Project (Aberdeen City & Shire)**

Our target audience for this project are disabled people and carers aged over 24. Our participants are engaged in a range of activities structured around enabling activities and growth activities:

Enabling activities: development and confidence building in core, reflective and community activist skills.

Growth activities: focused development in accredited learning at SCQF levels 2 to 6 and informal, learner-led digital skills.

Your will be responsible for supporting the existing Learning Coordinator in delivering this project with direct learner support

This aspect of the role is designed to take 1 day per week.

**Closing Date:** 5pm Tuesday 3rd August 2021

**Interviews:** Thursday 12th August 2021, online.